Official Vehicle Parking Contract Newsletter
2018-19 issue to our customers

Where Your U of M Parking Fees Go
PTS is a self-supporting department. Your contract parking fees go directly to the operation of University parking facilities including:
- Daily maintenance
- Annual structural inspection/repairs
- Safety features including security cameras, panic alarms and optimal lighting

Impact of Gopher Football on East Bank Campus Parking

- Use official vehicle spaces during game day Saturdays, but vehicles must have a state license plate (no private/personal vehicles allowed). Some locations are not available.
- NOT valid at meters on these days.
- For a day-of emergency, contact PTS as soon as possible at 612-626-PARK.

Hangtag Permit
Your new parking hangtag is enclosed. Begin using it immediately by displaying the printed side facing the windshield. Hangtags may be transferred to any vehicle you park at the University. Minnesota State law requires you to remove your hangtag while driving. Hangtags are valid through September 30,2019.

If you forget your hangtag, you will need to park in a public facility and pay the posted rate.

Because hangtags are not electronically managed, there are specific measures for lost, stolen or damaged hangtags. If a hangtag is stolen, a new one will be issued at no charge with a police report filed in person (online reports are not accepted). If your hangtag is damaged, turn it into our office and we will issue a replacement hangtag.

If a hangtag is lost, a new contract needs to be purchased. The department will continue to be billed the monthly fee on the lost hangtag through the expiration date. Misuse of a hangtag will result in the loss of contract privileges.

The hourly surface lots where you may park are:
- Lot 86 (West Bank)
- Lot S106 (St. Paul)
- Top Level of West Bank Office Building Ramp (C98)

Station and a representative will assist you.

If there is an attendant, print your name, department name, phone number and Official Vehicle hangtag number on the back of your ticket and give it to the attendant as you exit.

Universe Meters
Your Official Vehicle hangtag must be displayed and visible at all times.

You may park your vehicle at any one-hour U of M meter for one hour or at any other U of M meter for a maximum of two hours.

Please verify that the meter is a University meter and does not belong to the
LOADING ZONE AREAS

Official Vehicle hangtags can be used at loading zones/loading docks for a maximum of 30 minutes.

Keycard Access

Departments can purchase an Official Vehicle ramp contract valid 24 hours a day, seven days a week. Enter these facilities using your keycard:
- 4th Street Ramp
- 19th Avenue Ramp
- 21st Avenue Ramp
- Gortner Avenue Ramp
- Oak Street Ramp
- Washington Avenue Ramp
- West Bank Office Building Ramp
(Note: an Official Vehicle hangtag is NOT valid in a ramp or garage.)

If your keycard is lost, stolen or damaged, come to the PTS office for a replacement. The charge for a replacement keycard is $12. Misuse of your keycard will result in the loss of your contract privileges.

Cancelling a Contract

You may cancel your contract at any time. The hangtag/keycard must be received in our office to consider the parking contract cancelled. Refunds for accounts with credit balances will be processed after the hangtag/keycard is received by PTS.
- Walk-in cancellations can be immediately processed by turning in the hangtag or keycard.
- Mail the hangtag/keycard to the PTS office (address below).

EFS Changes

Please email parking@umn.edu if there are any changes to your EFS number for contract billing.

Citations

Campus parking enforcement is handled by University of Minnesota Police. To contest a parking citation, call the number printed on the citation.

HOURCAR

HOURCAR offers a solution to short-term vehicle needs. HOURCAR vehicles are located on campus, including in the Washington Ave. Ramp and 21st Ave. Ramp. Official Vehicle hangtags can be used to park HOURCAR vehicles at an Official Vehicle space. The reservation charges for usage until the vehicle is returned to its rented location.

For a department membership or to learn more, visit: hourcar.org/U_of_M.

Motorist Assistance

The Motorist Assistance Program (MAP) is FREE for legally-parked PTS customers. MAP offers to unlock vehicles, give jump starts and add air to tires. MAP is available on the Twin Cities campus, Monday - Friday, 7 a.m. - 10 p.m. Service is not available on official U holidays. MAP is not available at the Hospital Parking Ramp on Delaware Street.

For service on U-owned vehicles, contact Fleet Services directly at 612-625-3033.

Additional Parking Services

Visit us online at umn.edu/pts to discover if these PTS services might be of interest to you.
- Occasional Use Parking Contract
- Budget Charge Card
- Parking Coupons

University Vehicles

Own, lease or rent your official vehicle from Fleet Services. Choose from cars, minivans, cargo vans, pickups, trucks and more. Call 612-625-3033 or visit: pts.umn.edu/fleet.

Parking Contract Conditions
- The University of Minnesota assumes no responsibility for loss by fire, theft or damage to your vehicle while in the parking facility.
- The University of Minnesota reserves the right to move or reassign cars to other locations when necessary.
- Only one vehicle per contract is permitted to park at any one time. Violation may result in tagging, towing and revocation of parking contract.
- Reciprocal parking is not available for University departmental contracts.